

## H SEMESTER

### HEALTH SERVICE ADMINISTRATION

#### 1. GENERAL

|  |   |                              |                 |
|--|---|------------------------------|-----------------|
| <b>SCHOOL</b>                                    | HEALTH REHABILITATION SCIENCES  |                              |                 |
| <b>ACADEMIC UNIT</b>                             | NURSING   |                              |                 |
| <b>LEVEL OF STUDIES</b>                          | UNDERGRADUATE   |                              |                 |
| <b>COURSE CODE</b>                               | NUR_801   | <b>SEMESTER</b>              | 8 <sup>th</sup> |
| <b>COURSE TITLE</b>                              | HEALTH SERVICE ADMINISTRATION   |                              |                 |
| <b>INDEPENDENT TEACHING ACTIVITIES</b>           |   | <b>WEEKLY TEACHING HOURS</b> | <b>CREDITS</b>  |
| Lectures   |   | 2                            | 3               |
| <b>COURSE TYPE</b>                               | Compulsory  |                              |                 |
| <b>PREREQUISITE COURSES:</b>                     | -   |                              |                 |
| <b>LANGUAGE OF INSTRUCTION and EXAMINATIONS:</b> | Greek   |                              |                 |
| <b>IS THE COURSE OFFERED TO ERASMUS STUDENTS</b> | Yes (essay in English)  |                              |                 |
| <b>COURSE WEBSITE (URL)</b>                      | <a href="https://eclass.upatras.gr">https://eclass.upatras.gr</a> (Ctrl+κλικ) |                              |                 |

#### 2. LEARNING OUTCOMES

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| <b>Learning outcomes</b>   |
| <p>Upon completing the course, students will be able to:</p> <ul style="list-style-type: none"> <li>• identify the purpose and content of nursing administration</li> <li>• define and apply management theories at all levels of nursing administration</li> <li>• describe and use methods of nursing work in nursing practice</li> <li>• define the strategy associated with the planning of nursing services</li> <li>• evaluate a staffing plan and describe the assessment process</li> <li>• describe the organizational structures in a nursing department</li> <li>• Identify budget procedures</li> <li>• analyze leader's responsibilities and implementing leadership models in health services</li> </ul> |
| <b>General Competences</b>   |
| <ul style="list-style-type: none"> <li>• Search, analyze and synthesize data and information, using the necessary technologies</li> <li>• Adapt to new situations</li> <li>• Decision making</li> <li>• Autonomous work</li> <li>• Teamwork</li> <li>• Working in an international environment</li> <li>• Working in an interdisciplinary environment</li> <li>• Production of new research ideas</li> <li>• Design and project management</li> <li>• Respect for diversity and multiculturalism</li> <li>• Exercise criticism and self-criticism</li> <li>• Promoting free, creative and inductive thinking</li> </ul>  |

### 3. SYLLABUS

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| <p>Section A: Introduction to Nursing Administration</p> <ol style="list-style-type: none"> <li>1. Concepts and principles of nursing administration</li> <li>2. Theories of nursing administration</li> <li>3. Change - Complexity - Creativity</li> <li>4. Participatory Decision Making and Communication</li> </ol> <p>Section B: Procedures and principles in the administration of health services</p> <ol style="list-style-type: none"> <li>1. Strategic Planning</li> <li>2. Planning and administration</li> <li>3. Organizational Structure of Nursing Services</li> <li>4. Staffing of Nursing Services</li> <li>5. Methods of Organizing Nursing work</li> <li>6. Principles of Nursing Services Budget</li> <li>7. Human Resources Management</li> </ol> <p>Section C: Leadership to improve the quality and safety of health services</p> <ol style="list-style-type: none"> <li>1. Leadership</li> <li>2. Ethics of Nursing Leadership</li> <li>3. Quality Management</li> <li>4. Evaluation of Nursing Staff (performance)</li> </ol> |
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### 4. TEACHING and LEARNING METHODS - EVALUATION

| <b>DELIVERY</b>  | Face-to-Face   |                          |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|--|--|--------------------------|-----------------|--------------------------|--|----|---|----|-------------------------------|----|-------------------|----|-------------------|---|---------------------|-----------|
| <b>USE OF INFORMATION AND COMMUNICATIONS TECHNOLOGY</b>  | Yes  |                          |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
| <b>TEACHING METHODS</b>  | <table border="1"> <thead> <tr> <th><i>Activity</i></th> <th><i>Semester workload</i></th> </tr> </thead> <tbody> <tr> <td>Face to face (lectures, questions, discussion etc)</td> <td>35</td> </tr> <tr> <td>Case study / Study and Analysis of bibliography</td> <td>13</td> </tr> <tr> <td>Limited individual coursework</td> <td>10</td> </tr> <tr> <td>Independent study</td> <td>15</td> </tr> <tr> <td>Final examination</td> <td>2</td> </tr> <tr> <td><b>Course total</b></td> <td><b>75</b></td> </tr> </tbody> </table> |                          | <i>Activity</i> | <i>Semester workload</i> | Face to face (lectures, questions, discussion etc) | 35 | Case study / Study and Analysis of bibliography | 13 | Limited individual coursework | 10 | Independent study | 15 | Final examination | 2 | <b>Course total</b> | <b>75</b> |
|  | <i>Activity</i>  | <i>Semester workload</i> |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Face to face (lectures, questions, discussion etc)   | 35                       |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Case study / Study and Analysis of bibliography  | 13                       |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Limited individual coursework  | 10                       |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Independent study  | 15                       |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Final examination  | 2                        |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
| <b>Course total</b>  | <b>75</b>  |                          |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
| <b>STUDENT PERFORMANCE EVALUATION</b>  | <b>A. THEORY</b>   |                          |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Final written examination  | 80%                      |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
|  | Essay  | 20%                      |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |
| <p>The final exam will be written in the Greek language.<br/>           Course Evaluation: Upon completing 2/3 of the semester, the students will complete a questionnaire, including closed and open-ended questions. The results of the questionnaires will be analyzed and feedback will be applied in order to improve the course.</p> |  |                          |                 |                          |  |    |   |    |                               |    |                   |    |                   |   |                     |           |

### 5. ATTACHED BIBLIOGRAPHY

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| <ul style="list-style-type: none"> <li>• Nursing administration and leadership. ROUSSELL, SWANSBURG. Paschalidis Publications 2010, Athens.</li> <li>• Administration and leadership: theory and practice in nursing services. MARQUIS-HUSTON.</li> </ul> |
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